



# Request to Have a Penalty Decided in Court – Company

**Note:**

- An authorised representative of the company can choose to have a penalty decided in court
- You do not need to complete this form if you make your request online at [www.sdro.nsw.gov.au/court](http://www.sdro.nsw.gov.au/court) or you can return this form to State Debt Recovery, PO Box 786, Strawberry Hills NSW 2012 or via email at [www.sdro.nsw.gov.au/contact](mailto:www.sdro.nsw.gov.au/contact)
- We must receive your request by the due date on the reminder notice. If you paid the penalty before we sent a reminder notice, the deadline to request to go to court is 90 days from the date the penalty was served
- To transfer the penalty to the driver responsible, name the driver online at [www.sdro.nsw.gov.au/nominate](http://www.sdro.nsw.gov.au/nominate)
- If you want us to review the penalty, do not request to have the penalty decided in court. By law, we must stop any review if we receive a request to go to court. If your review is unsuccessful, you have 28 days to request to have it decided in court
- **Print clearly using BLOCK LETTERS in the space provided**
- If all sections are not completed, **your application may not proceed**
- **Do not pay your fine before lodging this form.** The Court may impose additional costs and will advise any amount and how to pay when your matter is decided.

I want to have Penalty Notice Number  determined by a court.

I understand the Company named on the penalty notice will receive a Court Attendance Notice (CAN) advising the date and court to attend.

Company name

Full name of person authorised by the company completing this form

My position in the company

I choose to have the CAN sent by  Email  
(**Note:** If the email box is not selected, the CAN will be sent by post.)

Company email

Company address

Suburb  State  Postcode

Country  Best contact number

Signature  Date  /  / 20

## Privacy statement

Information collected from you for the purpose stated on this form may be provided to third parties with your consent or as required or permitted by law. OSR will correct or update your personal information at your request. Read more about privacy at [www.osr.nsw.gov.au](http://www.osr.nsw.gov.au)